



"Bridging the Employment Gap"

TERMS OF BUSINESS – PERMANENT RECRUITMENT

The follow items set out the Terms of Business forming the basis upon which Australian Recruitment Consultants Pty Ltd agree to provide to you permanent personnel.

PERMANENT RECRUITMENT

AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD will use its best endeavours to source candidates for your permanent positions.

The Permanent Placement Fee payable to AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD by you the Client for the referral of the successful candidate is an amount equal to a percentage of the gross annual remuneration paid by you to the candidate (inclusive of all additional benefits and cars are valued at \$15,000) for the first year of employment. The rate scale is as follows:-

-	\$85,000 per annum and over	18%
-	\$35,000 to \$84,999 per annum	16%
-	\$34,999 and under per annum	13%
-	Juniors and Trainees	TBA

As the Client, you agree to notify AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD immediately a candidate has been offered a position with you or your associates and agree to pay the fee to AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD within fourteen (14) days of the date of invoice.

The Client further agrees to pay a permanent placement fee to AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD should an offer of employment be made to a candidate referred by AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD within twelve (12) months of the candidate being interviewed through the introduction of AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD.

Should the candidate leave your employment within twelve (12) weeks of commencement for any reason other than retrenchment or restructure, AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD warrants to select and present replacement candidates, or you the Client may seek a credit less agreed advertising costs incurred by AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD which may be used within twelve (12) months of the original placement.

The Client must base any employment decision wholly on the Client's own judgement and enquiries and AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD makes no warranties as to the suitability of any candidate.

AUSTRALIAN RECRUITMENT CONSULTANTS PTY LTD will provide a Tax Invoice to the Client and all fees are subject to the appropriate level of GST (currently 10%).

Company Name: _____ Authorised by: _____

Position in Company: _____ Signature: _____

Date: _____

